

## Volunteer Waiver

## Volunteer Safety, Dress Code and Code of Conduct

Here at Lighthouse Charities safety is a top priority for our volunteers. For this reason we ask that all volunteers adhere to our dress code and code of conduct. Our volunteers dress code is as follows: closed toed shoes, long pants or shorts to the knee, no tank tops or mid-drift tops, no clothing with obscene or controversial messaging and maintaining a clean and professional appearance. Our volunteer code of conduct includes the following: Lighthouse Charities requires that volunteers are respectful to others at all times and while volunteering display a willingness to support our mission. Theft or any form of criminal activity will not be tolerated. Lighthouse Charities has a zero-tolerance policy towards drugs and alcohol and any volunteer appearing to be under the influence will be asked to leave. Volunteers who do not adhere to these policies will be dismissed from volunteering with Lighthouse Charities.

# **Statement of Confidentiality**

I understand that by signing my name below, I will maintain strict confidentiality with respect to all information obtained by volunteers concerning the organization, as well as the clients and others they serve. I shall not disclose any information obtained in the course of my volunteer placement to third parties without prior written consent from Lighthouse Charities. This includes but is not limited to information pertaining to financial status and operations such as budget information, donations of money or gifts of any kind, salary information and information pertaining to clients, staff or other volunteers.

No information concerning any volunteer will be divulged without prior written consent of the volunteer. This includes phone numbers, etc. failure to comply with the confidentiality policies of Lighthouse Charities results in disciplinary actions, including dismissal of volunteers. I understand the above and agree to uphold the confidentiality of these matters both during and following any volunteer service with Lighthouse Charities

#### **Photo Consent**

As a participant in Lighthouse Charities volunteer program, I understand that photographs and/or videos may be taken in an effort to promote the organization to the general public. I agree to allow Lighthouse Charities unrestricted use of photographs taken of me and/or my child, if applicable, in the course of participation in activities sponsored by Lighthouse Charities or a local participating agency of the Lighthouse Charities network. Lighthouse Charities will have total ownership of these materials, and the right to edit and use for purposes of program promotion, advertising or public relations. I understand that Lighthouse Charities intends to use suc photographs only in connection with official Lighthouse Charities publications and documents.

## Waiver of Liability

I understand in my connections with my voluntary involvement with Lighthouse Charities that I am inspired with respect to Lighthouse Charities' general liability and excess liability policies. This policy provides coverage for bodily injury and property damage for negligent acts to third parties; however, any work that is performed as a volunteer is at the volunteers own risk for injury, accident, disease or illness to himself or herself. Lighthouse Charities, its board or Trustees, Executives and Employees are held harmless for any acts performed by volunteers.

I hereby agree to release and discharge Lighthouse Charities, it's officers, directors, employees, agents and volunteers from all claims, suits, demands, and actions for injuries to sustained to my person and/or property as a result of my involvement in such activities is voluntary, that I am participating at my own risk, and that I have read the forgoing terms and conditions of this release. In addition, I agree that o will comply with applicable federal, state and local laws while serving as a volunteer at Lighthouse Charities.

By signing my name below, I state that I will adhere to the Statement of Confidentiality, that I understand the Phot
Consent Policy and agree to the terms of the Waiver of Liability.

Volunteer Printed Name:	Date:
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Volunteer Signature:	Date: